University of Kurdistan Hawler

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**Teachers’ Portfolio**

**Part one: Personal information and academic background**

|  |
| --- |
| Personal information |
| Full Name |  |
| Academic title |  |
| When did you start teaching at UKH |  |
| School |  |
| Department |  |
| Number of years worked as university teacher |  |

|  |
| --- |
| Education and Academic certificates |
| Certificate | Speciality | University | Country | Year granted |
| Bachelors |  |  |  |  |
| High diploma |  |  |  |  |
| Master |  |  |  |  |
| PhD |  |  |  |  |

|  |
| --- |
| Academic Scientific title |
| Academic title | Year granted | Place | Country | No of papers accomplished for this title |
| Assistant lecturer |  |  |  |  |
| Lecturer |  |  |  |  |
| Assistant professor |  |  |  |  |
| Professor |  |  |  |  |

|  |
| --- |
| Language qualification |
| Language | Mother tongue | Very good | Good | Average | Don’t know |
| Kurdish |  |  |  |  |  |
| Arabic |  |  |  |  |  |
| English |  |  |  |  |  |
| Others (…) |  |  |  |  |  |

|  |
| --- |
| Computer: list software programmes that you use.  |
| Software | Level of use |
| Professional | Very good | Good | Average |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Part two: teaching and examinations for the academic year 2016-2017 only**

|  |
| --- |
| Undergraduate  |
|  | Department | What year?e.g: UG1, UG2…  | No of hours per week | No of students |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

|  |
| --- |
| Postgraduate – teaching only (High diploma, Master, Doctorate)  |
|  | Subject | Level HD, MS, PhD | No of hours per week | No of students |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

|  |
| --- |
| Supervising postgraduate students |
|  | Research title | Dept. | level | Start date | End date |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |

|  |
| --- |
| Defending sessions of postgraduate students |
|  | Name of postgraduate candidate | Dept. / school | University | Degree | Date  |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

**Part three: Participation in developing the university through membership in committees**

|  |
| --- |
| Committee membership  |
|  | Committee | Issue number and date of the official letter | Duties of the committee |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| Administrative and academic positions  |
|  | Position | Issue number and date of the official letter | Roles and duties |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| Appreciation letters  |
|  | Place of issue | Issue No and date | Reason |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

**Part four: Continuous Academic Development (CAD) (this includes the current academic calendar only from Sept. 2016 – August 2017; activities of previous years should not be included)**

1. **Papers published**

|  |
| --- |
| Papers published in local and regional journals  |
|  | Title of paper | Journal | Impact Factor | Place |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Papers published in international journals  |
|  | Title of paper | Journal | Impact Factor | Place |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Papers published in local and regional conferences |
|  | Title of paper | Conference | Place | Date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Papers published in international conferences |
|  | Title of paper | Conference | Place | Date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Membership at editing board of local and regional academic journals |
|  | Journal | Date | Place | Impact Factor |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Membership at editing board of international academic journals |
|  | Journal | Date | Place | Impact Factor |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
|  |  |  |  |  |
| Peer review for local journals |
|  | Title of paper | Journal | Date | Impact Factor |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 | General notes |
| Peer review for international journals |
|  | Title of paper | Journal | Date | Impact Factor |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Peer review for the purpose of academic promotion  |
|  | Title of paper | Name of researcher | Evaluation date | Note |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| Patent certificates  |
|  | Project | Place | Field | Note |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

1. **Scientific and academic books**

|  |
| --- |
| Books (including translated ones) at local and regional level |
|  | Title of book (as in its original language) | Language of writing | Place of publication | ISBN | Year |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| Books (including translated ones) at international level |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

1. **Presentations**

|  |
| --- |
| International keynote speeches and seminars  |
|  | Title of speech / seminar | Place and date of the presentation |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
|  |  |  |
| Local keynote speeches or seminars (including UKH seminars) |
|  | Title of speech / seminar | Place and date of presentation |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

1. **Attendance at seminars**

|  |
| --- |
| Attending (only) UKH seminars  |
|  | Title of seminar | Place and Date of presentation |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |
| 11 |  |  |
| 12 |  |  |
| 13 |  |  |
| 14 |  |  |
| 15 |  |  |
| 16 |  |  |
| 17 |  |  |
| 18 |  |  |
| 19 |  |  |
| 20 |  |  |

1. **Participation in workshops**

|  |
| --- |
| Local and regional workshops  |
|  | Title of workshop | Date and Place and nature of participation | No of days |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| International workshops  |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **Training courses**

|  |
| --- |
| Local and regional training courses |
|  | Title of training | Date and Place | No of days |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| International training courses |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **Organizing or teaching at seminars and workshops**

|  |
| --- |
| Organizational/teaching roles at local workshops/ trainings |
|  | Title of training | Place | Date  | No of days |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

1. **General activities**

|  |
| --- |
| Publishing articles at newspapers and magazines  |
|  | Title of article | Newspaper / magazines | Date of publication |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| Interviews (TV, newspapers and magazines, radio, websites)  |
|  | Main subject  | Channel / newspaper | Date |
| 2 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

1. **Participating or organizing projects with government, community, and private sector outside university that serve the process of education and learning**

|  |
| --- |
| List these projects that strengthening the relation between university and the above mentioned sectors which lead to students' trainings and entrepreneurship. |
|  | Project title | Place  | Start date | End date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

1. **Volunteering work**

|  |
| --- |
| List these volunteering activities conducted with civil organizations, non-profit organizations and syndicates, as well as free consultation work. |
|  | Title of activity | Place | Date | Note |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

**Important note: The deadline for submitting this from is Thursday 22nd June 2017**